
New Zealand Orienteering Federation (Inc)

MINUTES OF NZOF COUNCIL MEETING -- 18/19 August 2001

held at 24 Shanaway Rise, Auckland, 18 August, 5:15 - 7:15pm & 19 August, 8:45am-3:50pm

PRESENT

Rob Crawford (chair)	Dave Middleton (AOA)
Pamela Morrison (VP)	Rob Newbrook (CDOA)
Stuart Payne (secretary)	Jim Barr (WOA)
	Myles Thayer (SI)

APOLOGIES & WELCOME

There were no apologies; the President welcomed Pamela Morrison to her first council meeting.

CALL FOR FURTHER ITEMS OF GENERAL BUSINESS

There were no further items.

MINUTES OF PREVIOUS MEETING

The minutes of the meeting of 14 April were approved as a true and correct record (Rob Crawford/Jim Barr).

MATTERS ARISING

1. Public Liability Insurance – re legal defence costs arising out of volunteer negligence.
Stuart advised that the policy stated: “The Company will indemnify the Insured for all legal costs and expenses reasonably and properly incurred in defending any legal action against the Insured arising out of Bodily Injury or Property Damage covered ... even if the legal action appears groundless.”
2. Harassment Free Sport (see General Business, item 3)
3. ANZ Challenge – has been advertised in both *Australian Orienteer* and *New Zealand Orienteering*.
4. Hutt Valley did not pursue their initial enquiry (18 April) re development funding, but subsequent application, along different lines, received, see Development Projects, below.

CORRESPONDENCE

Refer full list appended to these minutes.

Inward correspondence was received and outwards approved (Rob Crawford/Myles Thayer).

MATTERS ARISING FROM CORRESPONDENCE

1. The NZ Olympic Committee has approved the concept of associate membership for organisations such as the NZOF. The issue will now go to their General Assembly in May 2002.
2. As an outcome of the IOF's recent Extraordinary General Assembly (see also report below), application requests for the first of the annual WOCs, 2004, has been received.
3. The Taupo and Dunedin Clubs expressed concern that the amended version of remit 1, passed at the AGM 2001, was significant enough to warrant being returned to clubs for further debate. The Council confirmed replies already given that remit 1, as passed, was consistent with the intent of the original remit and did not represent a change in the method of levy collection. Furthermore the Council affirmed that normal meeting procedure admits voting on amendments to already circulated remits. Rob C to write to both clubs.
4. Stuart to advise Taupo that if they wished to pursue changes to the travel equalisation policy, these be done by way of a remit to the AGM.
5. Hillary Commission funding for \$15,000 plus GST received. Although we have passed the audit of NSO's Anti-Doping Policy, our policy can be improved. Rob C and Stuart to take responsibility for this.
6. Alan Berry raised the issue of club affiliation in 2002 and individuals with membership of more than one club. This is a club management issue but Stuart to suggest to clubs the concept of

ancillary membership for people who already have a primary club membership. Ancillary members would not then be counted for club affiliation calculations.

7. Marlborough Rogaine, see Report of Rogaine Committee, below.
8. North West Club has asked for confirmation that the prize pool portion of entry fees, if optional, is not subject to the event levy? Confirmed, but emphasis is that the prize component must be optional.
9. Membership of Outdoors NZ (formerly NZ Outdoor Assembly) and attendance at AGM. Agreed to renew membership on basis that Outdoors NZ collectively represents adventure sports on legal issues, land access, health and safety issues, etc. Jean Cory-Wright will attend AGM on 15 September as NZOF delegate.
10. Request from Ingrid Perols for NZOF to write in support of accommodation developments in conjunction with Sports Academy North. Agreed, on basis that NOS/D-Squad may make use of these facilities at a future date.
11. NZQA Maths Standard and misrepresentation of orienteering. Stuart had referred this to the Technical Committee, but it was questioned whether it was a TC matter. Stuart to await their response.
12. Support for prospective Ukrainian immigrants (see Inward 31 May). Rob C met one of them in Hungary and it was agreed that he would write in support.
13. Jason Markham requesting event levy exemption for NOS fundraising Night Navigation series in Chch. Not accepted it being noted that NOS events are specifically included by the existing event levy policy. Also noted that all orienteering events represent promotion of orienteering and are fundraising ventures.

FINANCIAL REPORT

5. Accounts for Payment as tabled were approved; moved Rob Crawford, seconded Pamela Morrison.
6. Debtor update. WACO to be reminded that their accounts for *New Zealand Orienteering* are overdue.
7. Financial position, year-to-date, see attached statement.
\$15,000 to be transferred from the Business Accelerator A/c to 90-day Term Investment.
8. Hillary Commission funding. Although funding has been received, it was noted that to achieve our funding targets requires the involvement and commitment of all clubs. Stuart to circulate the targets to all clubs with a covering letter.
As part of achieving the targets, the event levy form is to be redesigned to monitor non-member event participation as distinct from total participation.
9. Contract for General Manager. Maurice Lloyd has prepared a draft contract and distributed it to Rob C, Pamela and Stuart for comment. They will take responsibility for finalising it.
10. Implementing event levies and affiliation remits passed at AGM. This is a club management issue. However, Stuart to give guidance when he sends out chart of club affiliation fees for 2002. Also noted that some confusion re application of 25% event levy. CDOA Champs entry form requests 25% be added on to a net fee. This is incorrect as it overlooks fact that levy applies to gross fee. Stuart to clarify this with all clubs.
11. Publicity budget for ANZ Challenge. Agreed to vote part of the publicity budget for this. Rob C (in conjunction with Kathy Farquhar) to approach Margaret Richardson. Pamela also suggested Sarah Moody of Taupo.

REPORT of COACHING DIRECTOR

Report from Jean Cory-Wright received.

Because of pressure of work and personal commitments, Jean requested approval to sub-contract some of her work. Agreed with proviso that Jean first advise which tasks, as per the CD job description, she intended to sub-contract. Payment for work sub-contracted would be by Jean from her own hourly charge and not an add-on to CD budget. Stuart to advise.

REPORT of TECHNICAL COMMITTEE

Report from Michael Wood, on behalf of the committee, received.

In line with the report's recommendations:

- The controllers list, as submitted, was approved.
- The 2002 calendar was approved.
- The proposed practice to try and get earlier event information was approved.
- Need to advertise for a member to replace Bruce McLeod was approved, although Stuart to suggest whether four members might not be a functional number.

REPORT of MOUNTAIN BIKE ORIENTEERING COMMITTEE

No report received. Noted that convenor Andy Clayton overseas since early June.

REPORT of ROGAINE COMMITTEE

In lieu of a report, notes of a meeting between convenor Peter Squires, committee member Dave Laurie, observer Andy Buchanan and Stuart were tabled. The meeting was prompted in part by the Marlborough Club's decision to not accept NZ Championship status for their rogaire in December because of entry fee requirements requested by NZOF.

12. Issues raised at the meeting included:

- the autonomy of rogaing within the NZOF framework in relation to event levies, funding and rogaire-specific membership;
- the responsibility for rules, event allocation – Technical Committee or Rogaine Committee?

13. The Council confirmed that:

- event levy exemptions cannot be made under existing policy, either by way of rate or capping at a certain level. All aspects of mapsport in NZ have been asked to make a contribution to funding the national organisation including rogaing.
- that there is a development budget which rogaing is entitled to have access to – further funding will be budgeted for rogaing if the committee can demonstrate how it will be spent.
- the Rogaine Committee can be active on determining rules for rogaing and needs to clarify this with the TC.

3. Agreed that NZOF would fund travel for a meeting of the full rogaire committee (5) to resolve these issues.

REPORT of SELECTORS

Report from Marquita Gelderman, on behalf of the panel, received.

Noted that the timing of trial dates is an issue for the selectors. However, changes in timing need to be considered in conjunction with discussions being initiated on the importance of international performance via WOC, see Report on IOF Extraordinary Assembly, below.

REPORT of PRIMARY SCHOOL COORDINATOR

Report from Lindsay Smith received.

1. The observation that while excellent work is being carried out by current Kiwisport coaches on an individual basis, there is a need for a more unified approach, was noted. Since this is already part of the PSC job description consideration needs to be given as to how we can resource Lindsay (funding, training, equipment/materials, ideas, etc?) to achieve a unified approach with the involvement of clubs and the individual coaches.
2. The need for someone to drive the "Orienteering in Schools Scheme" including obtaining sponsorship for ongoing funding was also noted. Lindsay to be approached in the first instance with Jan Davies also being a possibility.

REPORT of SECONDARY SCHOOL COORDINATOR

Report from Geoff Morrison received.

1. The Council reconfirmed in principle that secondary schools represent a prime resource for member recruitment and the way for clubs to grow is through schools. Geoff's suggestion that more emphasis be put on the team aspect of schools orienteering and his related strategy noted. It was proposed that Geoff be asked to collect the views of all active teachers (especially Mike Grayburn and Mike Peters) and others on ways that we can promote orienteering in schools and improve current recruitment.
2. With falling numbers at this year's Silva NZSS Champs, the timing of the championships was

discussed. It was noted that occurring, as they do, at the end of term 2, they are now a term after major orienteering activity in the Autumn.

REPORT of STATISTICIAN

Report from Bryan Teahan received.

1. The option to pay a temporary typist to complete the data capture for a statistical database of results for all NZ and Area Championships, was not supported given NZOF's limited resources and budget. Instead it was suggested that either Bryan continue to complete this or co-opt a volunteer.
2. Proposals to revamp the badge scheme (including the introduction of travel incentives for junior orienteers) were noted. Bryan to be asked to write up his suggestions for *New Zealand Orienteering* to promote wider discussion.

REPORT on NEW ZEALAND ORIENTEERING

1. After three of five issues for 2001, the magazine is running to budget having incurred a loss to date of \$1042 out of a total budgeted loss of \$1700.
2. Jim reported that in Australia, the *Australian Orienteer* goes to all club members; advertising revenue funds enhancements such as extra colour and the editor is funded externally through a "sports foundation".
3. Agreed that in NZ, the responsibility of whether to deliver the magazine to all members or have voluntary subscriptions is that of clubs. The NZOF Council can help by promoting the magazine.
4. Advertising revenue for the three issues to-date this year makes up 12%. There is room to increase this not least because current rates are too low, in relation to the general market. Agreed that the new rate per page (1 colour) be \$200 and other rates be scaled accordingly. Club discount will be 50% but existing advertisers will continue at existing rates for the time being.
5. Jim announced he may run a survey of reader's requirements

REPORT of WEBMASTER

Report from Alistair Stewart received.

REPORT of NATIONAL SQUAD MANAGER

Verbal report from Rob Crawford received.

REPORT on IOF EXTRAORDINARY ASSEMBLY & President's meeting

Report from Rob Crawford received.

1. Decisions made on the EEP included:
 - The "middle format" as the preferred format not accepted.
 - Annual WOC supported, beginning with 2004.
 - Qualification for WOC separate from the main championships withdrawn.
2. As a result of the introduction of annual WOCs, Rob suggested a reappraisal of NOS funding. Currently we provide upwards of \$5000 to the National Squad annually which mainly goes towards World Championships participation. Rob reported he now considered that using this funding locally or for competition in Australia might be a better use of the funding. Agreed that Rob would promote discussion on this within the squad and with others concerned.

REPORT of NATIONAL SQUAD COACHING COORDINATOR

Report from John Robinson received.

REPORT of DEVELOPMENT SQUAD MANAGER

No report received.

DEVELOPMENT PROJECTS

1. Application from Hutt Valley Club for assistance with 2nd NZ Mountain-Bike Orienteering Championships. Agreed to grant \$500.

2. Stuart advised that since Development funding guidelines were issued Hutt Valley's was the only application so far but that he was aware that PAPO was preparing an application for a permanent orienteering course in Timaru.

NZOF OFFICER VACANCIES

1. Media Officer - no applications.
2. ANZ Team Manager. One application – Graham Frith appointed.
3. NOS Manager. Two applications – Rolf Wagner appointed.
4. NOS Coaching Coordinator. Two applications – Wayne & Tricia Aspin appointed as joint coaches.
5. All annual NZOF officer positions will be readvertised in NZOF News and *New Zealand Orienteering*. Stuart to check whether incumbents standing again.

REPORT on STRATEGIC PLAN

Establishing public interest and awareness

- Develop materials that can be used by clubs for promoting Orienteering. Rob C to follow up on some Chinese resources which may be useful.
- Increase profile of Orienteering through media. Despite lack of Media officer, ANZ Challenge is being targeted as per discussion under "Financial Report" above.
- Increase profile of Orienteering through links with other organisations. Ongoing.

Increasing local participation

- Increase participation by school-age children. Under consideration, see SSC report above.
- Work alongside clubs to develop events programmes that are attractive to both regular and new participants. Stuart to circulate PAPO's guidelines for scheduling events.
- Identify clubs needing assistance and target resources to ensure short-term survival and long-term growth. Rob C to visit CDOA clubs.
- Encourage and develop new forms of Orienteering. 1st (official) NZ Park-O Champs scheduled for January.
- Enable individuals to improve their performance. Badge scheme being reviewed, see Statistician's report above.

Quality domestic competitions

- Maintain high standards in controlling and mapping. Controllers clinics are happening.
- Ensure national fixtures programme meets needs of all stakeholders. The international multi-day next January will be a test case for a permanent addition to the annual fixtures list. An inter-regional challenge via Regional Championships to be discussed.

Improving international competitiveness

- Establish a strong and supported domestic competition programme for our elite athletes. See Report on IOF Extraordinary Assembly, above.
- Ensure a world class elite event is held in NZ at least every 10 years. If we don't succeed securing an event for 2006 then need to target APOC 2006 in conjunction with ANZ Challenge.
- Target elite events in our region for maximal performance. Focus is on 2004 World MTBO Champs.
- Improve the coaching for elite and potential elite orienteers. Needs further input from NOS coaching coordinator in conjunction with Coaching Director.
- Utilise overseas coaching experience. Australian camps and coaches used this year under ANSEP funding.

Quality management and governance

- Ensure membership is fully informed about and benefits from the plans and activities of NZOF. Being done.
- Encourage clubs to have greater involvement in NZOF's decision-making process. Being done.

GENERAL BUSINESS

1. Kiwisport manual republishing.
Fraser Mills has completed putting it into electronic form but needs assistance to create pdf files. Resolution of this has been awaiting return of Alistair Stewart from overseas.
2. Club manual republishing
Proposal that manual resources be placed on the website for ease of accessibility and to ensure that everyone is therefore accessing the most up-to-date version, agreed. To this end Stuart tabled an outline of resources and their status in terms of hard copy only / on electronic

file / on web already, as well as whether they were up-to-date. Review to date and proposals for website dissemination to be reported in NZOF News.

3. Harassment Free Sport
Stuart tabled a discussion document on the need for a policy. Agreed in principle that a policy is required; Stuart to produce a draft for November meeting. Timetable for its implementation, taking into account available resources, to be prepared by the end of 2002.
4. Formation of National Veterans Squad
This has now been actioned as per advert in May issue, *New Zealand Orienteering*.
5. Linking our o-websites to maximum number of other sites
Michael Wood raised question that as such sites proliferate, there is a need to ensure that links to the NZOF site are on all the relevant sites? Agreed this is a development project best handled by the webmaster.
6. New Year/Queens Birthday Honours nominations
Agreed in principle to proceed with suitable nominations. Discussion as to appropriate nominee(s) to continue between now and November meeting.
7. High Country Adventure Club
The Council confirmed Stuart's decision to turn down a request from this organisation to affiliate to the NZOF as a separate club on the grounds that their primary motive was not consistent with the NZOF's mission.

DATE of NEXT MEETING

The next meeting will be held on Friday 9 November at Christchurch.

Correspondence in detail

*Email, Fax and snailmail correspondence are shown below. General enquiries/responses and minor day to day correspondence are not generally included. (** = matching outward/inward)*

Inwards

Philip Calvert (HVOC)	18.4.01	Development assistance for HVOC **
Rob Crawford	18.4.01	Indicating not applying for NOS Manager 2001-03
Alan Berry	19.4.01	Club affiliation and people with dual memberships
Alan Horn (WOC)	19.4.01	Proposed timetable for ANZ Challenge
Dave Lotty (OFA)	20.4.01	Requesting information re ANZ Challenge 2002 **
Hugh Lawrence (MSP)	20.4.01	Preliminary (web) release: Community & Voluntary Sector report
Trish McKelvey (Hill.Comm.)	21.4.01	Notes from Harassment Free Workshop, held in March
Peter Sharp (NZSSS Council)	23.4.01	NZSSS Census 2000 – sport specific data
Peter Sharp (NZSSS Council)	23.4.01	Review of Secondary School Sports Events (fwd GM/PCalvert)
Michael Wood	23.4.01	Payment for controller clinic tutors **
Building Industry Authority	24.4.01	Property management guide for clubs and societies
Michael Wood	27.4.01	Proposal to reimburse Les Warren via Mapsport sponsorship
Michael Wood (Tech Comm)	27.4.01	Application for Graham Teahan as IOF Controller (fwd IOF 1.5)
Jim Lewis	1.5.01	Death of Chris Jackson **
Hillary Commission	1.5.01	Launch of new website ("SportsPort") (fwd Alistair Stewart)
Hillary Commission	3.5.01	Promotional material for new website (SportsNZ) (fwd Clubs)
University Sport NZ (phone call)	3.5.01	Details re Aaron Prince (University blue nominee)
Bay of Plenty Sport	5.5.01	Request for orienteering resources for new HO resource room
IOF	7.5.01	Notice of Extraordinary General Assembly, 3 August
TOPS	7.5.01	Change of club officers
Hillary Commission	7.5.01	"Calling The Game" resource kits (as ordered, 3.5.01) (fwd MW)
The MAPsport Shop	9.5.01	Terminating J alas sponsorship & resuming J alas sponsorship **
University Sport NZ	9.5.01	Invitation: University Blues presentation, 2 June, Wgtn
Barry Maister (NZOC)	9.5.01	Update re membership of NZOC: decision deferred to 21 June
IOF (Barbro Ronnberg)	10.5.01	Reply regarding status of Marathon Orienteering
Southland OC (Paul Horner)	14.5.01	Comment re PSC report in 2000 Annual Report (fwd L Smith)
Bruce McLeod	15.5.01	NZ MTBO Champs 2001 approved but will only have B status
SportsDraw NZ	17.5.01	Request for circulation to NZOF members (withheld)
Reg. Of Inc. Societies	21.5.01	Confirmation of changes to Constitution
TOPS	21.5.01	Invitation to 10 th anniversary celebrations [ack. 5.6.01]
Lynda O'Cain (Hill.Comm.)	21.5.01	Request for further information to support funding application
IOF Chairman	23.5.01	EEP acknowledgement of member federation submissions
Trevor Mallard (Min for Sport)	23.5.01	Media release: "Bill introduces new sport agency"
Hillary Commission	25.5.01	NSO Anti-Doping Policy must be consistent with HC min.**

Taupo O Club	25.5.01	Concerns about aspects of AGM 2001 **
IOF	25 & 29.5.01	Re-allocation of places for World Games (fwd RC)
Paul Gilkison (NWOC)	25.5.01	Request for Best Practices report – Appendix B [sent]
University of Otago	28.5.01	Sports Injury Surveillance in NZ – questionnaire
R Crawford/A Stewart	30 & 31.5.01	Website: www. eventsnz.co.nz
Alison Duffy (UK)	31.5.01	Study enquiry re NZ orienteering participation [replied same day]
Vyacheslav Smirnov	31.5.01	Enquiry from prospective Ukrainian immigrants
IOF	2.6.01	New edition of O-Zine (fwd Council)
IRD	2.6.01	Requirement to adopt minimum 33% withholding tax rate
IOF	5.6.01	Final EEP report (plus individual federation submissions)
NfoCMResearch	5.6.01	NZ Sports Foundation Coach Survey (Sports Academies) **
Office of Min of Sport	7.6.01	New (Sports funding) Board announced
IOF	7.6.01	Minutes of Council meeting, April 2001 & other materials
		<i>including</i> Competition rules for IOF World Championship and World Cup MTB-O Events (AC & MW adv)
Min of Social Policy	8.6.01	Summary Report of Community & Voluntary Sector Wparty
Lynda O’Cain (Hill Comm)	8.6.01	Update on immediate future of Hillary Commission (fwd RC/PM)
IOF	12.6.01	EEP Report: Draft Final versus Final (fwd Council)
IOF	13.6.01	Invitation to Trail-O controllers clinic 28-30 July (fwd RC)
Min of Social Policy	15.6.01	Notice of release of IRD policy report “Tax and Charities”
Hill Comm (Jayne Broomhall)	19.6.01	Press release: Search for CE of new sport agency begins
John Brammall (OFA)	19.6.01	EEP report, possibility of liaison between Aus & NZ **
Application	19.6.01/5.7.01	ANZ Challenge team manager (2nd application more formal)
Valentin Vladimirov (Bulgaria)	21.6.01	Offering mapping services (fwd Clubs & ack receipt)
Alan Holdaway (MOC)	21.6.01	Marlborough rogaine – case for event levy exemption **
Lincoln University Library	25.6.01	Request for Annual Report 2000
IOF	27.6.01	Extraordinary General Assembly invitation, agenda, etc (fwd RC)
IOF	28.6.01	Invitation to 9 th ICOM (fwd MW & RC)
Carol Quirk (Hill Comm)	29.6.01	Ack our “Year of Volunteers” endeavours
Min of Social Policy	29.6.01	Full Report of Community & Voluntary Sector Wparty
Project Hope	30.6.01	Bike for Life 2001 NZ Student Relay
Min of Social Policy	2.7.01	Job adverts, Community & Government Policy
Lorna O’Flynn (Surf Life Saving)	2.7.01	Requesting ideas on induction and retention **
Jill Smithies (NWOC)	3.7.01	Is the prize component of event fee exempt from levy? **
Hillary Commission	5.7.01	Funding confirmation 2001/02
Clive Allen (IOF)	6.7.01	School O at WOC 2001 (fwd JC-W)
Pitta Forsstrom (IOF)	6.7.01	Meeting of Non-European Nations at WOC 2001 (fwd RC)
Janet Downs (HOC)	9.7.01	Query re Newcomers package **
Jayne Broomhall (Hill Comm)	9.7.01	Media release: Outcome of HC funding round (fwd Council)
Jill Smithies (NWOC)	10.7.01	Prize component of event fee is optional **
IOF	11.7.01	O-zine 3 (fwd Council)
C R Ineson (CEO, NZSF)	12.7.01	Not seeking CEO job with new sports entity & thanks to NSOs
Outdoors New Zealand	13.7.01	Notice of AGM (15 Sep) & Sub renewal 2001/02
NZOC (Barry Maister)	14.7.01	Re NZOF and associate membership
Marlborough OC (Mark Wheeler)	16.7.01	MOC not proceeding with NZ Rogaine Champs
Barrie Foote	17.7.01	Resignation from NZOF **
Myles Thayer (Dunedin OC)	18.7.01	Concern with passing of (amended) AGM remit 1 **
Ingrid Perols	23.7.01	Requesting NZOF support for Sports Academy North **
Bruce McLeod	25.7.01	Notice of Egmont application for NZ Park-O Champs, Jan 2002
Chch City Council - Leisure	25.7.01	Christchurch Winter Sports Guide
Hillary Commission	26.7.01	From John Wells, Chairman of new board
Hillary Commission	26.7.01	Some funding contracts are s.t. audit of Anti-Doping Policy
Barrie Foote	26.7.01	NZQA Maths Std (re Orienteering Fun Day exercise) (fwd TC)
Application	28.7.01	for NOS Manager (ack.)
Application	28.7.01	for NOS Coaching Coordinator (ack.)
Alan Holdaway (MOC)	30.7.01	Rejecting proposal for MOC rogaine (as per Out, 12.7)
Lindsay Smith	30.7.01	PSC report to Council
Application	2.8.01	for NOS Manager ()
Taupo O Club	2.8.01	Requesting Council to consider AGM procedures **
Melany McCallum, New Holland Pub	6.8.01	Contact details for illust. Adv. sports handbook on O. (ack)
Geoff Morrison	8.8.01	SSC report to Council
Hutt Valley OC (P Calvert)	9.8.01	App. For Development funding 2001 NZMTBO Champs
The Halberg Trust	10.8.01	Invitation: ASB Celebrity Sporting Luncheon, 5 Oct
Bryan Teahan	11.8.01	Statistician’s report to Council
Marquita Gelderman	11.8.01	Selectors’ report to Council
Moana Pacific Maori Sports	13.8.01	Award nomination forms 2001 [ack.]
Jayne Broomhall (Hill Comm)	14.8.01	Media release: Structure for new agency [fwd Council]
IOF – Barbro Ronnberg	14.8.01	World Games: TV coverage
Michael Wood	15.8.01	Technical Committee report to Council
Clive Allen – IOF	16.8.01	Feedback on conduct of WOC 2001 [fwd RC]
Jude Ellis – Hill Comm	16.8.01	Sports officiating news
IOF	16.8.01	Request for applications to hold 2004 WOC
Jean Cory-Wright	16.8.01	Coaching Director report to Council

Chris Ineson (NZSF)	17.8.01	NZ Sports Foundation winding down
Alistair Stewart	17.8.01	Webmaster report to Council
Rob Crawford	17.8.01	NOS Manager report to Council
IOF	17.8.01	Press release: Negative doping tests at WOC
Jason Markham	17.8.01	Request for event levy exemption for NOS fundraising events

Newsletters from: AOA (Apr, May-Jun-Jul), HOC (May, Jul), HBOC (Mar-Apr, May-Jun), WOA (May, Jun, Jul, Aug), PAPO (May, Jun, Jul, Aug), DOC (May, Jun, Jul, Aug), SOC (Apr, May, Jul), TOC (Jun-Jul, Aug), TOPOC (May, Jul, Aug), NZSF Update (Jun/Jul), Hillary Commission Sports Bulletin May (to Council), June (to JC-W), Sportsfit News May (to G Morrison), Skogssport magazine 3/2001, 4/2001, 5/2001, 6/2001 (to M Wood), Sportsport News #10, #11 (fwd AS), #12, Halberg Trust News (Apr), Sportnz.co.nz news #1, #2, #3, Outdoors NZ Update May, August, Australian Orienteer (June), FOL Orientierung 2/01, NZ Coach Winter 2001 (fwd JC-W), Sport Science Flyer July (fwd JC-W).

Entry forms/promotion for: IOF Elite Orienteering 2001, Conference: Eventing the Future (30-31 July), PWT 2001Premiere/Results, Latin Countries Championship (Romania), World Scholar-Athlete Games (*O not on programme*), WRE Sept 15, Finnish 5-day media accreditation, JWOC Bulletin 3 (fwd RC), WOC Bulletin 3 (fwd RC via JR), Results Nordic Champs (fwd JR), Park World Tour Update (21 June), Park World Tour 2002, Hungaria Cup 2002, World Orienteering Marathon Trophy 2001 (adv Rogaine Cttee), WOC 2003 Bulletin 1.

Outwards

Philip Calvert (HVOC)	18.4.01	Development assistance for HVOC
Dave Lotty (OFA)	20.4.01	ANZ Challenge info to hand; Alan Horn to provide extra detail
Hill Comm (Dave Adams)	26.4.01	NZSF Funding application
Hill Comm (Lynda O'Cain)	27.4.01	Hillary Commission Funding application
Reg. of Inc. Societies	30.4.01	Audited financial statements for 2000
Michael Wood	30.4.01	Confirming reimbursing Les Warren via Mapsport sponsorship
All Clubs & NZOF Officers	1.5.01	Minutes – April Council meeting & AGM; NZOF News – May
All Club Treasurers	1.5.01	AGM Travel Equalisation
Michael Wood	3.5.01	Re: Payment for controller clinic tutors **
Hillary Commission	3.5.01	“Calling The Game”: Advising MW as NZOF contact person
NZOF Rogaine Committee	3.5.01	Clarification of event levy policy (post AGM)
IOF (Barbro Ronnberg)	4.5.01	Status of Marathon Orienteering **
Reg. of Inc. Societies	7.5.01	Alterations to the Constitution
Kathy Liley (Australia)	7.5.01	Winning times from WMOC2000, as requested 7.5.01
Hillary Comm (Carl Steward)	7.5.01	Re link from SportsNZ to www.nzorienteeing [<i>already there</i>]
Families of Chris Jackson	9.5.01	Cards of condolence
The MAPsport Shop	9.5.01	Agreeing to resumption of Jalas sponsorship
IOF (Barbro Ronnberg)	10.5.01	Nom. M Wood for IOF Marathon O Working Group (ack by IOF)
IOF (Barbro Ronnberg)	14.5.01	NZOF submission on Elite Events Project report (ack by IOF)
Bay of Plenty Sport	15.5.01	Orienteering resources, as requested 5.5.01
Philip Calvert (HVOC)	17.5.01	Eligibility criteria for NZSSC titles
Hill. Comm. (Dave Adams)	17.5.01	Feedback on on-line funding submission facility
Joseph Romanos	21.5.01	NZ Elite champions [<i>Bryan Teahan/Stuart Payne</i>]
Michelle Bradley (AMI)	21.5.01	Invoicing for NZO adverts [<i>agreed to by AMI</i>]
Bill Hester (Wellington OC)	21.5.01	Further details re club affiliations in 2002 [<i>as requested</i>]
Club secretaries/editors	22.5.01	AGM seminar notes, plus details re website
Hillary Commission	30.5.01	Status of NZOF Anti-Doping Policy [reply to letter of 25.5]
Taupo Orienteering Club	30.5.01	Re aspects of concern, AGM 2001
IOF	30.5.01	Re World Games in Japan (<i>will confirm asap</i>)
University of Otago	5.6.01	Return of Sports Injury Surveillance in NZ questionnaire
Club secretaries/editors/NZofficers	5.6.01	Info re website: sportsnz.co.nz
IOF	6.6.01	Confirming NZ unable to compete at World Games, Japan
NfoCMResearch	12.6.01	Reply to NZ Sports Foundation Survey re Sports Academies **
Carl Steward	18.6.01	Questioning effectiveness of new “sportnz.co.nz” website
John Brammall (OFA)	19.6.01	Ack. possibility of liaison between Aus & NZ re EEP report **
Alan Holdaway (MOC)	21.6.01	Reply: Marlborough rogaine – case for event levy exemption
Graham Frith	25.6.01	Ack. Application and advising of ext of deadline
TC, MTB-O Comm, Rog Comm	25.6.01	Dispensations for entries for 2001 NZ MTB-O & Rog Champs
Julia Hunt (Katie Fettes Trust)	27.6.01	IRD paper on Tax and Charities
Club magazine editors	2.7.01	NZOF News - July
Club Secretaries	2.7.01	Notice of Co. meeting, NZOF News, Devt Funding Guidelines
Club Presidents	2.7.01	Development Funding Guidelines
Club Treasurers	2.7.01	Event levy form for period to 31 July (when 10% levy ends)
NZOF Officers	2.7.01	Request for reports for Aug Co. meeting, NZOF News, Devt FGs
NZOF Council	2.7.01	NZOF News - July
Lorna O'Flynn (Surf Life Saving)	2.7.01	Re: ideas on induction and retention **
Club Treasurers	2.7.01	Affiliations for July
Jill Smithies (NWOC)	3.7.01	Prize component of event fee not exempt from levy (in general)
IOF / Barbro Ronnberg	5.7.01	Registering Rob Crawford as NZOF rep at Ext General Ass.

Maurice Lloyd	6.7.01	Contract for General Manager (plus <i>phone discussion 16.7.01</i>)
Janet Downs (HOC)	9.7.01	Reply re query on Newcomers package
Alan Holdaway (MOC)	12.7.01	Marlborough Rogaine: A proposal
Jill Smithies (NWOC)	13.7.01	Issue of prize component in event fees to be referred to Council
Barrie Foote	17.7.01	Regret at resignation from NZOF
Newsletter editors	18.7.01	Hillary Commission logos
Myles Thayer (Dunedin OC)	18.7.01	Reply to concern with passing of (amended) AGM remit 1
Di O'Connell (TV3)	23.7.01	TV coverage details for WOC, as per Finnish OA
Taupo O Club	6.8.01	Ack. Request for Council to consider AGM procedures **

Miscellaneous and Correspondence copied to NZOF

Jim Barr to Philip Calvert (HVOC)	18.3.01	Comment on Strategic Plan
Alan Horn to Dave Lotty (OFA)	23.4.01	Timetable for ANZ Challenge
Alan Berry to Rob Crawford	26.4.01	Media publicity and ANZAC day coverage
Rob Crawford-Jim Barr	May 01	IOF EEP Draft Final report: comments
Tech Comm (M Wood) to IOF	10.5.01	NZOF submission: Revision IOF control descriptions
M Wood to Area Ass/SI clubs	25.5.01	Towards a comprehensive orienteering calendar
M Wood to Rogaine Committee	31.5.01	Proposed NZ Rogaine Champs
Bruce McLeod to P Squires	28.6.01	Pro forma approval for 2001 NZ Rogaine Champs
Bruce McLeod to Egmont OC	9.8.01	Award of NZ Park-O Champs, Jan 2002 (B status)
Bruce McLeod to Rotorua OC	9.8.01	Award of NI Champs, Jan 2002 (A status)
M Wood to Club secretaries	14.8.01	Resignation of Fixtures Officer

Media releases

New Zealand Team Selections for WOC/JWOC	24.4.01	(R Crawford / S Payne)
Antonia Wood's withdrawal from WOC	22.6.01	(S Payne)
Junior World Championship performances	16.7.01	(S Payne)
Solid run opens NZ performance at WOC	30.7.01	(S Payne)
Two Kiwis Qualify for Long-Course Finals, WOC	31.7.01	(S Payne)
Results: Long-Course Finals, WOC	01.8.01	(S Payne)
Results: Relays, WOC	03.8.01	(S Payne)
R Smith Qualifies for Short-Course Finals, WOC	04.8.01	(S Payne)
Results: Short-Course Finals, WOC	05.8.01	(S Payne)

} Sports news, National Radio Midday Report same day